

MINUTES OF THE ACADEMIC SUB COMMITTEE MEETING

Meeting date: 08/02/2022 :: Venue: Principal's room

A meeting of the academic subcommittee was convened on 08/02/2022 in the Principal's room to consider the following agenda. Dr. Satyabrata Sahoo, the Principal and Chairperson of Academic Sub-Committee, presided over the meeting. The undersigned members were present in the meeting.

Members present:

1. Dr. Satyabrata Sahoo- Sd/-
2. Prof. Susanta Saha- Sd/-
3. Prof. Sudakshina Sengupta – Sd/- (Bularani Howlader for the HoD)
4. Prof Shyamal Banerjee- Sd/-
5. Prof. Tarak Dey – Sd/-
6. Dr. Mossior Rahaman- Sd/-
7. Dr. Sovona Ghosh – Sd/-
8. Dr. Manika Rakshit – Sd/- (Sudeshna Das for the HoD)
9. Dr. Subhasis Bhattacharya – Sd/-
10. Dr. Bratati Dey – Sd/-
11. Dr. Rupa Acharya— Sd/-
12. Prof. Manas Mandal –
13. Dr. Subhasree Thakur – Sd/-
14. Prof. Sipra Halder- Sd/-
15. Dr. Malini Basu– Sd/-
16. Dr. Prabir Ghosh—Sd/-
17. Prof. Rasidul Karim- Sd/- (Samiran Sengupta for the HoD)
18. Dr. Partha Biswas- Sd/-
19. Prof. Biswajit Majhi – Sd/-
20. Dr. Sreerupa Ghose -- Sd/-
21. Prof. Sreeparna Ghose -- Sd/-
22. Sri Tilak Halder –
23. G.S, Students' Union --

Agenda:

1. To prepare the schedule for holding IA & TU Examinations as part of term-end examinations of Semester-I.
2. To frame the weekly class routine for even-semester classes of 2021-22 session.
3. Miscellaneous.

Discussion and decision:

1. The convenor opened-up the discussion on holding IA & TU examinations of the students of Semester-1 through online mode. He recalled that previously we have conducted IA & TU Exams successfully being guided by a well-structured schedule. This time we also need such a schedule for smooth handling of the examination.
After an in-depth discussion on the issue, the members decided unanimously to start the examination on 19/2/2022 and conclude the same by 22/2/2022.
The dates on which IA & TU Examinations of B.A, B.Sc and B.Com students will be conducted are 19/2/22, 04/1/22, 20/2/22, 21/2/22 and 22/2/22. All exams have to be completed by 22/2/22.

The last date of submission of IA questions was fixed at 16/2/2022. Submission of TU projects will commence on 19/2/2022 and to be completed by 3 pm of 22/2/2022. Regarding TU projects, it was decided that a schedule of Titles of project and corresponding E-mail ID for submission has to be prepared. Dr. Prabir Ghosh will prepare the schedule. Departmental heads are requested to provide the input by 09/2/2022.

The Principal suggested to serve a notice on 10/2/2022 for holding all IA and TU examinations.

2. Regarding weekly class routine for semester 4 and 6 of 2021-22 session the convenor initiated the discussion on date of commencement of Hons and Gen classes of Sem-2 and Sem-4 students.

It was decided unanimously that all Honours classes for Humanities, Science and Commerce students, all General classes for Pure, Bio and Social science will be conducted in offline mode. Only Humanities General classes will be conducted through online mode.

As decided by the members, dates of commencement of Hons and Gen classes are:

Science (Pure/Bio/ Social) Hons & Gen classes w.e.f – 15/2/2022

Commerce Hons & General classes – w.e.f 17/2/2022

Humanities Hons classes w.e.f – 21/2/2022

Humanities General classes w.e.f – 07/3/2022.

The convenor of the Routine committee will send departmental routine format to the departmental heads of all Humanities and Social science departments and the weekly routine will be framed on the basis of feedback from HoDs.

Members of the routine committee from Science departments and Commerce department will prepare their weekly routine collecting necessary input from all associated departments.

There was no more issue to discuss.

The meeting ended with thanks to all members.


Dr. Satyabrata Sahoo
Principal & Chairperson,
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