

MINUTES OF THE ACADEMIC SUB COMMITTEE MEETING

Meeting date: 05/03/2019 :: Venue: Principal's room

A meeting of the academic subcommittee was convened on 05/03/2019 in the Principal's room to consider following agenda. Dr. Satyabrata Sahoo, the Principal & Chairperson, Academic Sub-Committee, presided over the meeting. The undersigned members were present in the meeting.

Members present:

1. Dr. Satyabrata Sahoo- Sd/-
2. Prof. Rajat Chakraborty- Sd/-
3. Prof. Susanta Saha- Sd/-
4. Prof. Sudakshina Sengupta – Sd/-
5. Prof Shyamal Banerjee- Sd/-
6. Dr. Mossior Rahaman- Sd/-
7. Dr. Sovona Ghosh – Sd/-
8. Dr. Manika Rakshit – Sd/-
9. Dr. Chandrima Goswami Bhattacharya – Sd/-
10. Dr. Bratati Dey – Sd/-
11. Dr. Rupa Acharya—
12. Prof. Manas Mandal – Sd/-
13. Dr. Subhasree Thakur – Sd/-
14. Prof. Sujit Kr. Sasmal- Sd/-
15. Prof. Dipankar Roy—
16. Prof. Rajyashree Halder—Sd/-
17. Prof. Rasidul Karim- Sd/-
18. Dr. Partha Biswas- Sd/-
19. Prof. Biswajit Majhi – Sd/-
20. Dr. Sreerupa Ghose -- Sd/-
21. Prof. Sreeparna Ghose --
22. Sri Tilak Halder –
23. G.S, Students' Union --

Agenda:

1. To read and confirm the minutes of last meeting.
2. To consider the result of Part-III, Part-II & Part-I Examinations held in 2018.
3. To consider the issue of appointment of Guest teachers in various departments on the basis of work load.
4. To consider the issue of teachers' presence in college and adherence to daily/ weekly class routine.
5. Miscellaneous.

Discussion and decision:

1. The convenor read out the minutes of the last meeting held on 8/1/2019. The members present confirmed it with an exception. Item no. 3(b) was not confirmed because science departments of the college did not allot additional classes for Hons. in semester-2.
2. C. U result of Part-III Hons, 2018 was placed and everyone became aware about it. The Principal expressed his concern about non-availability of Part-III General result. He also expressed his view that result of Bengali Hons was expected to be better at Part-III Exam. About Mathematics department, he opined that the result could have been better in the sense that more 1st class holders were expected because students with very bright result get admitted in this department.

The college office could not provide Part-II and Part-I result. But several academic departments had collected departmental result from the college office and they placed it in the meeting. Departments who could not provide it here, will report to the convenor in due course.

3. Regarding appointment of Guest teachers, the Principal reported that as per latest G.O, it needs permission from Dept of Higher Education, Govt of W. B. hence the process will be much lengthy now.

Prof. Sujit Sasmal, Dept of History produced a statement of total number of classes to be allotted in Semester-I & III along with number of students whose marks are to be uploaded in the C. U portal. But justification for appointment of Guest Teacher(s) was not proposed properly.

The Principal advised the departmental heads, who are seeking new appointment of guest teachers, to produce proper justification for appointment as early as possible.

4. i) The Principal reported that teachers of this college are enjoying leave according to their own. On the other side, students are making complaints about non compliance of routine wise classes. He added that, henceforth, teachers' leave may be granted if loss of classes are found compensated by anyway or other. But emergent leave may be granted.

ii) The Principal advised the H.O.Ds to recommend the leave application of departmental teachers with a note that lost classes will be compensated.

iii) The Principal suggested that teachers while availing 'Duty leave' will try to arrange compensation of lost classes in some way or other.

iv) The Principal also reported that some teachers are complaining about their respective H.O.Ds regarding allotment of classes among departmental teachers in the weekly class routine. He suggested that the Principal should meet the said departmental teachers where convenor of academic sub committee will be present.

5. Miscellaneous: The convenor presented the report about evaluation of answer books of Part-III and Part-II Test Examination 2019. Departments, who have yet not submitted marks, were requested to do the same as early as possible.

There was no more issue to discuss.
The meeting ended with thanks to all members.

PRINCIPAL
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