

MINUTES OF THE ACADEMIC SUB COMMITTEE MEETING

Meeting date: 18/05/2018 :: Venue: Principal's room

A meeting of the academic subcommittee was convened on 18/5/2018 in the Principal's room to consider following agenda. Dr. Satyabrata Sahoo, the Principal & Chairperson, Academic Sub-Committee, presided over the meeting. The undersigned members were present in the meeting.

Members present:

1. Dr. Satyabrata Sahoo- Sd/-
2. Prof. Rajat Chakraborty- Sd/-
3. Prof. Susanta Saha- Sd/-
4. Prof. Sudakshina Sengupta – Sd/-
5. Prof Shyamal Banerjee- Sd/-
6. Dr. Mossior Rahaman-
7. Dr. Sovona Ghosh – Sd/-
8. Dr. Manika Rakshit – Sd/-
9. Dr. Chandrima Goswami Bhattacharya – Sd/- (G. Mishra)
10. Dr. Bratati Dey – Sd/-
11. Dr. Rupa Acharya—
12. Prof. Manas Mandal –
13. Dr. Subhasree Thakur –
14. Prof. Sujit Kr. Sasmal- Sd/-
15. Dr. Priyadarshini Mallick – Sd/-
16. Prof. Rajyashree Halder—Sd/-
17. Prof. Rasidul Karim- Sd/-
18. Dr. Partha Biswas- Sd/-
19. Prof. Biswajit Majhi – Sd/-
20. Sri Tilak Halder –
21. Saddam Hossain Molla (G.S)- Sd/-

Agenda:

1. To read and confirm the minutes of last meeting.
2. To consider Departmental opinion/ Contribution in admission in 1st Semester in 2018-19 session.
3. To consider the issue of preparation of weekly class routine for 1st and 2nd semester in 2018-19 session.
4. Miscellaneous.

Discussion and resolution:

1. The convener of the Academic sub-committee read the minutes of the last academic sub-committee meeting held on 27 April 2018. The members present in the meeting confirmed the minutes without any modification.
2. A. The head of the department of commerce informed that admission in B.Com 1st Semester in 2018-19 will be reduced by the number of students who were not allowed to sit in the 1st Sem final exam in 2017. So intake capacity for
 - i) B.com Hons in 2018-19 will be equal to number of students admitted in 2017-18 less 45 (number of students who were retained in 1st semester) and
 - ii) B.Com General in 2018-19 will be equal to number of students admitted in 2017-18 less 80 (number of students who were retained in 1st semester).

He also suggested for adopting separate admission procedure for these retained students.
 - iii) The H.o.D also suggested to apply cut-off marks for preparing merit list for admission in B.Com Honours and B.Com General students. He suggested that for admission in B.Com

Hons. in unreserved categories a candidate must secure a minimum of 70% marks in top 4 subjects in H.S and for admission. in reserved categories a candidate must secure a minimum of 53% marks in top 4 subjects in H.S.

iv) He suggested that for admission in B.Com Gen. in unreserved categories, a candidate must secure a minimum of 60% marks in top 4 subjects in H.S and for admission in reserved categories a candidate must secure a minimum of 45% marks in top 4 subjects in H.S.

B. The H.O.D of the department of Geography suggested for enhancement of fees for excursion of Geography Hons. students from Rs. 4000/- to Rs. 6000/- per student. She also suggested for introduction of a fees of Rs.1000/- per student from this year who are studying Geography as a general subject or generic elective subject for their excursion expenses.

C. The H.O.D of the department of Botany suggested an enhancement in excursion fees for their students from Rs. 4000/- to Rs. 5000/- per student.

D. Some of the H.O.Ds of Humanities division who conduct study visit or excursion with their students proposed for introduction of a fee of Rs. 500/- per semester for this purpose.

E. No proposal from any academic department came for imposing cut-off marks in admission in 1st semester.

F. The Principal intimated the members, particularly, the H.O.Ds of Humanities division that the existing grouping of subjects has to be changed from this session due to introduction of two new subjects, Sociology and Psychology. He proposed the following subject grouping:

Gr-A: Philosophy, Political Science, Geography, Psychology, English

Gr-B: History, Education, Physical Education

Gr-C: Bengali, Sanskrit, Sociology, Economics

After detailed discussion, the members accepted this revised subject grouping.

G. The Principal informed that this year students will be allowed to opt for a general subject which is still available subject to the upper limit of pre determined intake capacity. To facilitate this system, a counter will be set for all subjects in Humanities and Science.

3. Regarding weekly class routine, the Principal informed the members that classes will be of one hour from 2018-19 session. The routine committee will try to confine working hours from 11 am to 4 pm. But they may be compelled to widen the span from 10 am to 4 pm if all required classes could not be accommodated within 11 am to 4 pm.

There was no more issue to discuss.

The meeting ended with thanks to all members.

PRINCIPAL

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Dr. Satyabrata Sahoo

Principal & Chairperson,
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