

MINUTES OF THE MEETING DATED 5.8.22

Time: 12 noon

Venue: IQAC Room

Members Present:

1. Principal
2. Prof. Sudakshina Sengupta
3. Prof. Shyamal Bandopadhyay
4. Dr.Prodip Baidya
5. Dr. Manika Rakshit
6. Dr.Subhasish Chakravarty
7. Dr. Bratati Dey
8. Prof. Rasidul Karim

Agenda:

1. To confirm the minutes of the last meeting dated 21.6.22
2. Different courses which can be introduced at the commencement of the academic session 2022-23.
3. Training programmes/workshops for non-teaching staff.
4. Departmental brochures.
5. Library activities.
6. Outreach programmes.
7. Misc.

Minutes & Resolutions:

1. The minutes of the last meeting dated 30.6.22, were read and confirmed without any changes.
2. It was unanimously resolved that Bridge courses would be designed and introduced by all the departments, to enable students have an idea of the subjects of their study. It was further resolved that this course would be of 5 day duration. Regarding the Add-on Courses, the Principal said that he was thinking of linking it with the CAS of teachers so that they would be in a position to score better. Many of the members present, complained that all departments and all faculties were not cooperating in this regard, and that, the sole responsibility was the HOD's. After a detailed discussion, it was also resolved that Add-on Courses would be conducted by the various departments, and that the number of such courses would be increased as far as possible.
3. Pof. Shyamal Bandopadhyay proposed that students of B.A General Courses be given skill development/vocational training in association with Ramakrishna Mission Residential College, Narendrapur or George Telegraph Institute. The Principal suggested

that course fees be introduced for these students. Courses suggested : beauticians' training and tailoring for girls, and mobile/bike repairing for boys. Computer hardware training also could be introduced.

4. The members resolved to begin 1st Semester classes on 19th September, 2022.
5. For non-teaching staff training programme, Sri Sukhendu Shekhar Mal would be approached for an advanced course in the different softwares used by our college staff.
6. It was resolved that hard copies of departmental brochures would be brought out this year.
7. Suggestions for library activities included: reading books, book fair and display of books, library orientation programme for students.
8. The Principal said that all departments would be requested to conduct outreach programmes, to contribute to society in general.

There being no other issue to discuss, the meeting was terminated at 1.30p.m, with thanks to the Chair.