

MINUTES OF THE MEETING DATED 11.11.22

Time: 2.30 p.m

Venue: Principal's Room

Members Present:

1. Principal
2. Prof. Sudakshina Sengupta
3. Prof. Shyamal Bandopadhyay
4. Dr. Prodip Baidya
5. Dr. ManikaRakshit
6. Dr. Subhasish Chakravarty
7. Dr. Bratati Dey
8. Prof. Rasidul Karim
9. Dr. Subhasree Thakur
10. Dr. Partha Biswas
11. Prof. Ranjit Mishra
12. Prof. Abhijit Pathak
13. Prof. Arup Ratan Misra.

Agenda:

1. Confirmation of the minutes of the last meeting.
2. Progress of writing/preparing the SSR.
3. Misc.

Minutes and Resolutions:

1. The minutes of the last meeting, dated 5.8.22 were read and confirmed without any changes.
2. The Principal expressed his concern about the progress of the SSR. Prof. Sudakshina Sengupta assured him that all important areas were being looked into, and that the faculties in charge, would complete their work within the stipulated time period. A detailed discussion followed, regarding the SSS which was of prime importance at that stage. Prof. Shyamal Bandopadhyay informed the house that the master list containing all the details of all students was ready. It was resolved that departmental heads would check these lists and shortlist all who had left college in the meanwhile. They would then be required to choose 50%students amongst them and check their mail ids.
 - 3a. The Principal reminded all the members present, to update the LMS and make it a continuous process.
 - b. It was also resolved that details of project reports of students would be organized by

the individual departments and a list of faculties in charge of the overall work would be drawn up soon.

There being no other issue to discuss, the meeting was terminated at 4.30 p.m.