

## MINUTES OF THE IQAC MEETING HELD ON 8.6.21

On Google Meet, at 7p.m.

Members Present :

1. Principal
2. Co-ordinator, IQAC
3. Prof. Shyamal Banerjee
4. Dr. Pradip Baidya
5. Dr. Manika Rakshit
6. Dr. Bratati Dey
7. Dr. Subhasish Chakraborty
8. Prof. Rasidul Karim
9. Sri Sanjoy Das

Agenda :

1. Confirmation of the minutes of the last meeting dated 16.3.21
2. Discussion on Bridge Courses and Value added Courses.
3. Plans for Waste Management.
4. Miscellaneous.

Minutes and Resolutions :

1. The minutes of the last meeting dated 16.3.21, were confirmed without any changes.
2. The IQAC members spoke of the necessity of introducing Bridge Courses from the next academic session, as it was difficult for the students of the Honours Courses to understand class lectures otherwise. Prof. Shyamal Bandopadhyay said that the pandemic had hit the students hard, and that they hardly had developed any idea of the subjects they wished to study. Hence, it was imperative that students be taught the basics of a particular subject, so that they could make their own choice in opting for a subject. It was unanimously resolved that Heads of all Departments would be requested to arrange for such sessions before the commencement of their honours subjects of study.  
The IQAC Coordinator conveyed an idea mooted by Prof. Tarak Dey, Head of the Department of Commerce, regarding the introduction of value-added courses, to the house. It was unanimously resolved that the modalities would be worked out by the HODs of all the departments, but it would require time to execute the plan. However, the basic idea should be discussed in due time.
3. Since waste management was an important issue in all educational institutions, it was decided that attention should be focused on it immediately. It was unanimously resolved that Dr. Subhasree Thakur and Dr. Rupa Acharya would be requested to do the needful in this regard.
4. Members further noted the different faculty development programmes which the teachers have participated during the Academic Session 2020-21 as enumerated below

Date From-to	Event Co-ordinator	Event Type	Name of the Faculty
28/7/2020-17/8/2020	HRDC, Mizoram University	Orientation Course	Rasidul Karim
03/8/2020-08/8/2020	HRDC, University of Hyderabad	Short Term Programme	Dr. Kushal Dey
27/8/2020-09/9/2020	HRDC, Maulana Azad National Urdu University	Refresher course	Dr. Tusi Bhattacharya
03/9/2020-28/10/2020	Department of Biotechnology, AKS University, Satna	e-Refresher course	Nirza Moktan
15/9/2020-30/9/2020	Department of Computer Science, Mata Sundari College for Women, University of Delhi	Faculty Development Programme	Nirza Moktan
08/10/2020 - 21/10/2020	HRDC, Pondicherry University	Refresher course	Dr. Partha Biswas
09/10/2020 - 22/10/2020	HRDC, Kannur University	Refresher course	Bula Rani Howlader
25/11/2020 - 01/12/2020	HRDC, Ranchi University	Short term course	Dr. Malini Basu
03/12/2020 -01/1/2021	HRDC, Pondicherry University	Faculty Induction Programme	Dr. Partha Biswas
04/1/2021-31/1/2021	HRDC, Ranchi University	Faculty Induction Programme	Subir Gayen
03/3/2021-30/3/2021	HRDC, University of Calcutta	Faculty Induction Programme	Dr. Sukanta Das
09/3/2021-23/3/2021	HRDC, University of Calcutta	Refresher course	Achyutananda Biswas

There being no other issue to discuss, the meeting was concluded at 8 p.m., with thanks to the Chair.

#### **ACTION TAKEN REPORT**

1. There had been a good progress in the adoption of the Mentor-Mentee system. All departments had prepared the lists in accordance with the prescribed format, and had explained the concept to the students.
2. Computer workshops for faculties had been initiated by Dr. Joydeb Mishra, with the help of Soumodeep Adams, a former student of the Department of Physics, proficient in the subject. The response was high.